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| **CURRICULUM VITAE**    **CYRAN ANDRZEJ**  Punctual, cultural, resistant to stress and ready to work under time pressure. If he does not know the solution to the problem, he finds them by trial and error. Quickly assimilate knowledge so new position is not a problem for him. Despite the economic and linguistic education, he is ready to work in any branch. Work experience, which owns, is a source of valuable knowledge, which he can use every day. Privately, passionate of new technologies from the perspective of user and creator.  MARITAL STATUS: BACHELOR  DATE OF BIRTH: 1990-09-23  **CONTACT**:  PHONE: (+48) 665 143 373  MAIL: CYRAN\_ANDRZEJ@O2.PL  WWW: WWW.CYRANANDRZEJ.PRV.PL | **EXPERIENCE:** | |
| **SALESMAN,**  *G&G WITOLD GACEK, ROBERT GRĄDZKI S.C., MIELEC,*  *UL. KILIŃSKIEGO 1,*  *tel. 17 (5862254)*  2009-2010  **STUDENT INTERNSHIP,**  *AKTIV, Al. IX WIEKÓW KIELC 16, KIELCE,*  *tel. 41 (3682641)*  2012-2015  **TUITIONS,**  2012-2015  **GEOPHISICAL MEASURER,**  *ATERIMA, EMPLOYMENT AGENCY,*  *ul. Puszkarska 7f, KRAKÓW,*  *tel. (17) 5065585*  22.07.2015 - 02.09.2015  **CASHIER/SALESMAN,**  *STOKROTKA, Zygmuntowska 4 (Galeria Viva), 39-300 MIELEC*  *tel. (17) 5065585*  14.09.2015-11.01.2016 | Concluding agreements for Television services, usage of cash register and computer program Subiekt Euro, usage of MS Office, bringing in new clients.  Student Internship in Translation Company. Internship’s length was 160 hours.  English tuitions  Performing work for the Employer User (Pracodawcy Użytkownika) in contract specified as Geofizyka Kraków S.A.  Usage of cash register, customer service in the scope of non-cash and cash payment for commodities. |
| **EDUCATION:** | |
| **ENGLISH PHILOLOGY,**  *SPECIALIZATION: TRANSLATION*  2010-2015  **COURSE,**  *Obtained competence to work as accountant, Occupational code 331301(in reference to Polish law)*  2012  **ECONOMICS,**  *SPECIALIZATION: ACCOUNTANCY*  2012-2015 | Daily BA and MA studies at Kazimierz Pułaski University of Technology and Humanities in Radom  Certification Institute of Professional Accountants in Warsaw  (Instytut Certyfikacji Zawodowej Księgowych )  Extramural BA studies at  Higher School of Business Studies in Radom |
| **LANGUAGES:** | |
| English – advanced in writing and speech  Russian – basic in writing and speech | |
| **PERSONAL QUALITIES AND SKILLS:** | |
| - medical record book for sanitary and epidemiological purposes  - good knowledge about MS Office and Windows,  - driving license, B category  - own car  - usage of computer program Subiekt EURO,  - creating websites with usage of HTML,  - audio/video editing (CAMTASIA STUDIO, SONY VEGAS)  - computer service (change of base parts),  - software installation (basic programs, different Windows’ operations system),  - usage of cash register | |